



NORTH POINTE BALLET

Contracted Set Design and Builder Position

About Us:

North Pointe Ballet's mission is to make classical ballet accessible to our community. NPB provides high-quality professional ballet productions that are entertaining, affordable, and inclusive of audiences and performers of all abilities. NPB is committed to increasing access to ballet for underrepresented populations through enriching community engagement programs.

About the Role:

We are seeking a talented and creative Set Designer & Builder or team to join our team on a contractor-basis and help bring our accessible productions to life.

Responsibilities:

- Collaborate with the Artistic Director and Scenic Artist to develop set concepts that support the artistic vision of each production.
- Research and develop detailed set designs, including sketches and/or models using both traditional and/or digital tools.
- Source materials and create a budget for set construction.
- Manage the construction process, including overseeing volunteers
- Work with the Production Manager to create a schedule for load in, tech week, and strike.
- Attend necessary production meetings and collaborate with members of the creative team.
- Manage the transportation of materials to and from the theater.
- Build and assemble set pieces in the theater.
- Install, paint, and dress sets in the performance venue.
- Maintain and repair sets throughout the performance run.
- Assist with dismantling sets after the production closes.
- Ensure a safe and clean work environment in the shop and backstage

Qualifications:

- Proven experience in set design and construction for theater or dance productions.
- A strong understanding of theatrical scenic elements, including carpentry, painting, and scenic artistry.
- Excellent craftsmanship skills and the ability to work with a variety of tools and materials.
- Excellent organizational skills and the ability to manage multiple tasks simultaneously.
- Strong communication and collaboration skills.
- Understanding and full support of NPB's mission, vision, and values
- Ability to work independently and as part of a team.
- Flexibility and willingness to work long hours during production weeks.
- A valid driver's license is preferred.

Benefits:

- Stipend-based wages commensurate with nonprofit theater industry
- Complimentary tickets to ticketed performances and free youth cast production fees and classes for immediate family members
- Opportunity to work in a creative and collaborative environment.
- See your work come to life on stage.
- Be part of a team that is making a positive impact on the community.

To Apply:

Please fill out the attached [application for 2024-2025 season](#) (choose "Contracted Administrative and Production Team member" position) and send resume and/or reference materials to Artistic Director, Janet Dziak, janet@northpointeballet.org